



Natchitoches Young Professionals Request for Proposal

2019 Pub Crawl

Organizational Overview

A Natchitoches Area Chamber of Commerce initiative, Natchitoches Young Professionals is dedicated to developing our community's current and future business leaders with membership available to anyone between the ages of 21 and 40 who lives, works, learns or plays in the greater Natchitoches area.

This request for proposal (RFP) is for an organization desiring to become the beneficiary from a portion of the proceeds (at least \$1,000) of the Natchitoches Young Professionals' Pub Crawl. The beneficiary is encouraged to request the proposal for a "concrete project" or specific cause rather than a straight donation for i.e. "operational expenses." Your RFP will be graded based upon the criteria below.

CRITERIA FOR EVALUATION

RATIONALE (25 points): Are the specific aims for your project/organization clearly stated? Does the proposal explain why NYP should choose your project/organization? Does it reflect an adequate review of ongoing activities within the Natchitoches Community? Was a simple budget submitted? (Recommended not required) Did you include other sources of support?

ENGAGEMENT (10 points): Does your proposal describe how your organization will assist in making the pub crawl a success? Examples: Helping with recruiting participants, stamping poker run cards, working ticket booths, and helping on the day of the event. *****Minimum 20 volunteers will be required to assist with the Pub Crawl on March 16, 2019 from 6-9pm.***

TIMETABLE & FEASIBILITY (10 points): Does the application provide a strong sense of feasibility, given the training/experience of your organization? Was a **time table** provided describing how they will proceed with the project if awarded a portion of the proceeds from the pub crawl? Please describe when your project would begin, duration and the expected completion date.

APPLICATION PROCEDURES (5 points) Did the investigator(s) follow the RFP instructions?

Submission Deadline: February 1st 2019

Required Proposal Format: The proposal must be submitted electronically to the Pub Crawl Committee Chair, Austin Niette, at austinniette@outlook.com and copied to "info@natchitocheschamber.com". **Limit, two pages**

Additional Documentation (optional) - Pictures and budget recommended but not required