

FACILITY USE AGREEMENT

Northwestern State University/Natchitoches Parish School Board

This agreement is between the Northwestern State University Athletic Department ("NSU"), the Natchitoches Parish School Board ("NPSB"), and Natchitoches Central High School ("NCHS").

This agreement provides use of NSU athletic facilities to NCHS under a cooperative endeavor agreement. Specifically, it is understood that making its athletic facilities available to NCHS, under the auspices of the NPSB, at an agreed upon flat rate **plus event custodial and cleanup costs**, and based on agreed upon guidelines, represents an arrangement that is in the interest of positive community relations and serves as an opportunity for NSU to potentially enhance its student recruitment efforts.

COVID-19

- Custodial and venue clean-up costs, as well as sanitizing costs associated with COVID-19 (if implemented), will be paid in addition to the annual rental fee. This agreement will be applicable only for any NCHS high school football contest/event to be played at Turpin Stadium as well as for two graduation ceremonies (high school and junior high) at Prather Coliseum and one basketball tournament hosted by NCHS. All other requested usage may result in additional charges for custodial and/or venue clean-up.
 - *Please see Appendix to this agreement for a summary of custodial, post-game cleanup and COVID sanitizing procedures.*
- Should the COVID-19 pandemic prevent any events listed in this agreement from being held, the flat fee will be reduced accordingly.
- Attendees will be expected to comply with current COVID standards as stipulated by NSU, the State of Louisiana and/or Center for Disease Control.

Utilization of NSU athletic facilities shall be based on the following guidelines:

- The NSU Director for Athletic Facilities and Event Management and/or their assistant/staff shall have oversight and authority at all events.
- Usage will be limited to officially scheduled and sanctioned events. NSU athletic events/practices will have priority in all facilities provided fair notice is provided to the NPSB.
 - Football games will not be scheduled in Turpin Stadium the night before the NSU Homecoming game.
 - Usage for team/individual practices is not included in this agreement.
 - Request for usage must be made at least 30 days, and preferably 60-90 days, in advance by contacting the NSU Director for Athletic Facilities and Event Management at 318-357-6298. The University reserves the right to deny short-term requests based on the potential for excessive wear and tear to fields/facilities.

- Events that can be held at NCHS under normal circumstances will not be held at NSU.
- Guidelines for usage of each NSU athletic venue that are outlined in this contract shall be strictly adhered to by NCHS. Any deviation or request that is outside of a facility guideline must receive advance approval and may result in an additional rental charge.
- Paint and other “consumable” supplies (i.e. batteries) needed for an event shall be provided by NPSB. NSU will not be responsible for painting lines.
- Custodial and post-game/event clean-up shall be coordinated by NSU.
- The State of Louisiana requires \$500,000 in liability coverage if rented by an individual and \$1,000,000 if rented by all other entities for a Non-University event. The policy also requires the renter to sign and return the Indemnification Agreement with NSU.

Guidelines for NSU athletic venues

Turpin Stadium

Areas available for usage:

- Artificial playing surface.
- Press Box - 5th and 6th levels
 - Public address booth on 6th floor of press box
 - Scoreboard operator booth on 5th floor of press box
 - Coaches' boxes on 5th and 6th floors of press box
 - Radio booths on 5th and 6th floors, as needed.
- Elevator - for use only by official workers on 5th and 6th levels and for NCHS administrators.

*Only individuals with a working capacity shall be permitted on the 5th or 6th levels and NCHS officials should ensure that this guideline is followed. It is also requested that trash and other articles be removed from and disposed of after each contest.

- Seating areas will include the lower area on the west side (home) and the east side stands (visiting fans). The upper deck on the west side will not be utilized. Restrooms for these seating areas shall be available.
- With approval from and based on guidelines established by the campus dining service (Sodexo), the west and east side concession stands shall be available for NCHS to sell concessions. **This waiver must be requested in writing by the NCHS to Sodexo and approved in writing by Sodexo.**
- Areas in the Athletic Fieldhouse which shall be available to the NCHS football team include the Ready Room and restrooms in the football locker room. NCHS officials shall ensure that fans and other individuals do not enter the Fieldhouse. NSU coaches, staff and student-athletes are permitted in the Athletic Fieldhouse while games are in

progress but will not have use of the Ready Room or Weight Room during that time.

- The visitor's locker room at the northwest end of the stadium shall be available.
- The sound system and scoreboard shall be available. The video board will not be utilized.
- Parking areas surrounding the stadium shall be accessible and available. Parking along the front entrance to the west side of Turpin Stadium - whether on the sidewalk, curb, or grass - shall not be permitted and NCHS officials should ensure that these areas stay clear of vehicles. NSU reserves the right to have vehicles towed that are non-compliant with this regulation.
- Banners and posters shall be attached to railings with zip ties and not with any sort of tape and shall be removed immediately following the contest/event by NCHS.
- The high school staff shall be responsible for ensuring that spectators are kept from standing or sitting in the north and south end zones while a game is in progress.

Prather Coliseum

- Main playing court and two goals
- Scorer's table on both sides of court
- Scoreboard but not LED message center
- All arena seating
- Restrooms
- Locker rooms on as available basis and through arrangements made with Director for Facilities and Special Operations and respective coaches.
- Restrooms
- N-Club room if available
- Lobbies/concourses on an as available basis
- Surrounding parking lots (please note that the circle drive is restricted for handicapped parking during events)
- Other set-up and equipment (i.e. stage and sound system for commencement exercises) as requested a minimum of 30 days in advance.

- Guidelines specifically for commencement exercises
 - Custodial services – NSU will arrange for two custodians each for the men's and women's restrooms.
 - Clean-up will also be coordinated by NSU. This shall encompass the arena, concourses, and building perimeter.
 - Fire marshal guidelines dictate that one crowd control personnel shall be in place for every 250 attendees. The NPSB will be responsible for making these arrangements and will confirm with NSU that this has been done.

Brown-Stroud Field

- Main playing field

- Grandstand seating
- Main entrance (south), not entrance on north end of facility
- Restrooms
- Batting cage upon approval of Director of Athletic Facilities and Special Events and Head Baseball Coach
- Press Box, including scoreboard and sound system.

Demon Softball Diamond

- Main playing field
- Grandstand seating (Outfield Club not available)
- Restrooms
- Batting cage upon approval of Director of Athletic Facilities and Special Events and Head Softball Coach
- Press Box, including scoreboard and sound system.

Jack Fisher Tennis Complex

- Eight courts
- Seating area
- Restrooms
- Other equipment (i.e. scoring displays) upon approval of Director of Athletic Facilities and Special Events and Head Women's Tennis Coach.

Walter Ledet Track Complex

- Running oval, infield area, and other field event areas
- Seating area
- Restrooms
- Results board will not be available
- Other equipment (i.e. hurdles) upon approval of Director of Athletic Facilities and Special Events and Head Men's and Head Women's Track Coaches.

NSU Soccer Complex

- Main playing field available only upon approval of Director of Athletic and Special Events and Head Women's Soccer Coach. Please note that due to drainage limitations and field upkeep/maintenance, the availability of this field will be minimal.
- Practice field
- Seating area, including hospitality areas
- Restrooms
- Officials' locker room
- Press Box, including scoreboard and sound system.

Terms of Facility Use Agreement

This agreement shall be effective from August 1, 2021 until June 30, 2024. The NPSB agrees to remit to NSU an annual usage fee schedule:

- 2021-22 year - \$22,000
- 2022-23 year - \$23,000
- 2023-24 year - \$24,000

Billing for said usage fee will be initiated in July of each year with a payment due date of August 1. Terms of this agreement may be altered upon mutual agreement of all parties.

Both parties reserve the right to make an agreed upon adjustment in the annual usage fee if the pre-determined schedule of events is altered or not fulfilled.

Grant Eloi, Superintendent, NPSB Date

Dr. Marcus Jones, Interim President, NSU Date

Gregory S. Burke, Director of Athletics, NSU Date

APPENDIX TO NSU-NPSB FACILITY AGREEMENT

FOOTBALL GAMES AT TURPIN STADIUM (6)

In-Game and Postgame Custodial Service for restrooms by Red River Sanitors

- \$248/game (8) = \$1,984

Postgame Stadium Trash Clean-up

- Natchitoches Parish Sheriff's Office inmates: \$120/game (8) = \$960
- Red River Sanitors: \$435/game (8) = \$3,480

Postgame Sanitation*

- Sanitizing by Red River Sanitors: \$300/game (8) = \$2,400
*If necessary/mandated

- **TOTAL COST** (not including postgame sanitation)

- With NPSO Clean-up = \$2,944
- With Red River Sanitors Clean-up = \$4,384

ADDITIONAL EXPENSES FOR COMMENCEMENT EXERCISES AT PRATHER COLISEUM

- NCHS Red River Cost (Prather) = \$403
- NJHS Red River Costs (Prather) = \$0 (they have paid it themselves the past 3 years)
- NCHS Sanitization Post-Graduation = \$950
- NJHS Sanitization Costs = \$950