



## Covid Leave Policy

The Natchitoches Parish School Board has agreed to extend and fund the Policy of paid leave for Covid Related illness or quarantines as initially established by the Federal Government during the 2021-2022 school year.

### Eligibility Criteria:

Currently all staff members are eligible for 80 hours (10 working days) of Covid Leave.

Those eligible to receive Covid leave:

1. Those Employees who tests Positive for Covid-19.
2. Those Employees made to quarantine due to symptoms.
3. Those Employees Quarantined due to exposure to a known positive case.
4. Those Employees taking care of an individual who tests positive and lives in their home.
5. Those Employees having to stay with a child who has been quarantined

Individuals who are eligible for Covid leave must apply through the district portal <https://onlinetools.npsb.la/covid19/> and provide supporting documentation (positive test, Dr. excuse, etc). The application for Covid leave must be completed within 30 days of the initial leave. If leave is not applied for during this time, leave will not be granted.

### Testing Stipulation:

In order to receive Covid leave, staff who are quarantined due to symptoms (2) or exposure (3), must seek testing in order to shorten their quarantine. LDH/CDC state that those who are exposed to a known positive must quarantine for 14 consecutive days but may test on the 5<sup>th</sup> day of their quarantine, if the staff member receives a negative test and do not show symptoms, they may return to work on the 8<sup>th</sup> day. Those who receive positive tests will still qualify for Covid leave under eligibility category (1).