

## Job Description

Title	Interest and Opportunities Specialist
Qualifications	<ol style="list-style-type: none"><li>1. Valid Louisiana Teacher's Certificate</li><li>2. Minimum of 5 years successful teaching experience</li><li>3. Master's degree</li><li>4. Advanced training/experience in area of employment</li><li>5. state certification as Parish or city school supervisor of instruction stated in bulletin 746</li></ol>
Reports To	Director of Educational Operations
Supervises	Such staff as the Superintendent may designate
Job Goal	To ensure all students, especially those whom are members of groups underrepresented in subject fields, with opportunities that enrich their learning experience, which include but are not limited to the following: college and career guidance; post-secondary education and career exploration; programs and activities that use music and the arts to support student engagement, teamwork, collaboration, and problem solving; programs and activities that support STEM learning; increase diversity of interest and opportunities at all schools. This position will also support librarians, physical education teachers, and elective teachers as well as WIN teachers.
Term	Twelve Months
Salary	Coordinator/Supervisor/Director Salary Schedule

### Performance Responsibilities:

- I. Coordinate with district and school leaders as well as community-based services and programs;
- II. Develop a partnership with institutions of higher education, businesses, nonprofit organizations; community-based organizations, or other public or private entity with a demonstrated record of success in implementing activities under this section;
- III. May include oversight of programs consistent with providing children through grade 12 with enriched learning experiences including but not limited to:
  - A. College and career guidance and counseling programs, such as
    1. Postsecondary education and career awareness and exploration activities;

2. Training counselors to effectively use labor market information in assisting students with postsecondary education and career planning; and
3. Financial literacy and Federal financial aid awareness activities;
- B. Programs and activities that use music and the arts as tools to support student success through the promotion of constructive student engagement, problem solving, and conflict resolution;
- C. Programming and activities to improve instruction and student engagement in science, technology, engineering, and mathematics, including computer science, (referred to in this section as “STEM subjects”) such as
  1. Increasing access for students through grade 12 who are members of groups underrepresented in such subject fields, such as female students, minority students, English learners, children with disabilities, and economically disadvantaged students, to high-quality courses;
  2. Supporting the participation of low-income students in nonprofit competitions related to STEM subjects (such as robotics, science research, invention, mathematics, computer science, and technology competitions);
  3. Providing hands-on learning and exposure to science, technology, engineering, and mathematics and supporting the use of field-based or service learning to enhance the students’ understanding of the STEM subjects;
  4. Supporting the creation and enhancement of STEM-focused specialty schools;
  5. Facilitating collaboration among school, after school program, and informal program personnel to improve the integration of programming and instruction in the identified subjects; and
  6. Integrating other academic subjects, including the arts, into STEM subject programs to increase participation in STEM subjects, improve attainment of skills related to STEM subjects, and promote well-rounded education;
- D. Efforts to raise student academic achievement through accelerated learning programs, such as
  1. Reimbursing low-income students to cover part or all of the costs of accelerated learning examination fees, if the low-income students are enrolled in accelerated learning courses and plan to take accelerated learning examinations; or
  2. Increasing the availability of, and enrollment in, accelerated learning course, accelerated learning courses, accelerated learning examinations, dual or concurrent enrollment programs, and early college high school courses;

- E. Activities to promote the development, implementation, and strengthening of programs to teach traditional American history, civics, economics, geography or government education;
- F. Foreign language instruction;
- G. Environmental education;
- H. Programs and activities that promote volunteerism and community involvement;
- I. Programs and activities that support educational programs that integrate multiple disciplines, such as programs that combine arts and mathematics; or
- J. Other activities and programs to support student access to, and success in, a variety of well-rounded education experiences.

For Title IV grant entries:

1 full-time interest and opportunities specialist to ensure all students, especially those whom are members of groups underrepresented in subject fields, with opportunities that enrich their learning experience, which include but are not limited to the following: college and career guidance; postsecondary education and career exploration; programs and activities that use music and the arts to support student engagement, teamwork, collaboration, and problem solving; programs and activities that support STEM learning; increase diversity of interest and opportunities available at all schools. Salary determined by district salary schedule.