

## Job Description

- Title of Position:** Teaching and Learning Specialist (with an emphasis in ELA)
- Reports To:** Director of Teaching and Learning
- Qualifications:**
1. Valid Teaching Certificate
  2. Master's Degree in Education (preferred)
  3. Minimum of five years of teaching experience with evidence of successfully impacting student achievement
  4. Experience in leadership positions in the specified content area within the last 5 years.
  5. Demonstrated expertise in content, curriculum development, student learning, test analysis, mentoring and professional development, as demonstrated by an advanced degree, advanced training and/or career experience.
  6. Excellent communication skills and an understanding of how to facilitate growth in adults.

### Job Description and Responsibilities (in the specified content area):

- Provides K-12 teaching and learning support.
- Develops and supports meaningful K-12 student success criteria.
- Supports new teacher induction with curriculum, instructional best practices and assessment alignment.
- Collects, organizes, and disaggregates academic data.
- Redelivers and supports implementation of state professional development.
- Supports the development and implementation of a district vision plan for school and student achievement improvement.
- Develops and supports district level guidance for Response to Intervention (RTI) program, WIN (Whatever I Need).
- Support school improvement action plans with instructional practices that align to highly effective teaching and learning standards.
- Serves on task forces and decision-making committees when appropriate.
- Guides teachers with appropriate assessment practices that align to highly effective curriculum and instructional standards.
- Supports the identification and procurement of highly effective curriculum.
- Oversees groups of teachers in developing goals, providing instructional interventions with proven results, facilitating teacher proficiency with new strategies through classroom-based follow up, and ensuring that the progress of teacher skill development is aligned with changing student learning needs.
- Works with the director, other teaching and learning specialists, and/or consultants/supervisors to enhance skills and be able to provide teachers with the best instructional interventions and strategies.

**Terms of Employment:** 12 months

**Evaluation:** Performance will be evaluated annually according to the guidelines of the Natchitoches Parish Personnel Evaluation Plan.